

**Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the Methodist Church, Mellor Lane, Mellor on Thursday 3<sup>rd</sup> April 2025 for the purpose of transacting the business itemised below: -**

1. Apologies for absence.
2. To receive declarations of pecuniary or personal interest.
3. Adjournment for the Public session (max 5 mins per person) maximum 15 minutes.  
Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation.
4. Reports
  - 4.1 County Council
  - 4.2 Borough Council
5. Governance
  - 5.1 Adopt new Model Standing Orders 2022 and update Finance Regulations previously circulated.
6. Approve Minutes  
Approve the Minutes of 6<sup>th</sup> March 2025 previously circulated.
7. Update on matters arising since the last Minutes not covered on this Agenda
8. To consider any Planning Applications previously circulated to Council:  
**3/2025/0207 Lower Abbott Bungalow Abbott Brow Mellor BB2 7HT**  
Proposed Replacement Driveway
9. Invitation to Review and Discuss Development Proposal – 121 Dwellings at Land off Myerscough Smithy Road, Mellor Brook
10. Finance  
Resolve to approve bank balance Lloyds Bank balance £30,425.64
  - 10.1 Payments by bank transfer.
    - a. Easy websites March 36.96 DD
    - b. Clerk salary Standing Order 2<sup>nd</sup> of the Month March M Russell £866.84
    - c. Handyman Standing Order 2<sup>nd</sup> of the Month March T Sturgess £188.00
    - d. Bank Service Charges £4.25 Community Banking 18<sup>th</sup> March 2025
  - 10.2 Payments to approve by bank transfer.
    - a. £209.16 Clerk backdated pay rise July 2024 in line NALC Local Government Services Pay Agreement
    - b. £300 Mellor Community Association for VE Celebration sponsorship
    - c. HMRC NI Payment to be confirmed not available at the time of the Agenda setting
11. Mellor Community Association request permission to hold an event with alcohol on 17<sup>th</sup> May 2025 and will be applying for a TEN.

The next Meeting will be the Annual Parish Council Meeting to held on 1<sup>st</sup> May 2025 at 7.00 pm at Mellor Methodist Church.

Dated 28<sup>th</sup> March 2025

Melanie Russell Clerk